



Postal Registration No. N. E.—771/2006-2008

# The Gazette of Meghalaya

EXTRAORDINARY

PUBLISHED BY AUTHORITY

No.147

Shillong, Monday, November 24, 2008,

3rd Aagrahayana, 1930 (S. E.)

## PART II-A

### GOVERNMENT OF MEGHALAYA EDUCATION DEPARTMENT ORDERS BY THE GOVERNOR

#### NOTIFICATION

The 24th November, 2008.

**No.EDN.360/85/Pt.II/428.**—In supercession of Notification No.EDN.360/85/Pt.II/360, dated 18th February, 2005, the Governor of Meghalaya is pleased to prescribe the following procedure to be invariably adopted in all matters of appointment of teachers in Government L. P. Schools with immediate effect.

#### THE ELIGIBILITY TEST FOR PRIMARY SCHOOL TEACHERS

1. There shall be an Eligibility Test for all persons desirous of applying for appointment as L. P. School teachers and only persons who have passed the test shall be eligible for appointment as such L. P. School teachers;

Provided that the following persons are exempted from the requirement to pass the aforesaid Eligibility Test: -

- (i) Persons possessing qualifications which are higher than the minimum qualification prescribed for appointment as L. P. School teacher with not less than 45% marks in their degree examination.
  - (ii) Persons who have successfully completed the course of training for L. P. School teachers conducted by District Institutes for Education and Training (DIETs), Normal Training Schools (NTSs), Basic Training Centres (BTCs) and Cherra Teachers' Training Centre (CTTC) and obtained the Junior Teachers' Training Certificate/ Diploma in Elementary Teacher Education (DETE)/ Diploma in Education (D Ed.).
  - (iii) Persons who possess the minimum qualification prescribed for appointment as L. P. School teacher who have been teaching in L. P. Schools for a period of not less than 5 (five) years from the date of issue of this notification.
2. The Eligibility Test shall be conducted Sub-Division wise by the Education Department through the Directorate of Educational Research and Training.
  3. The test shall be conducted as and when required.
  4. The centres for the examination shall be at Shillong, Tura, Jowai, Williamnagar, Nongpoh, Nongstoin, Baghmara, Khliehriat, Amlarem, Sohra, Mairang, Mawkyrwat, Resubelpara, Dadenggiri and Ampati.

#### ELIGIBILITY TO APPEAR IN THE TEST

5. Only persons who possess the minimum qualification for appointment as L. P. School teacher as prescribed by the Government from time to time are eligible to sit in the Test.

**PERIOD OF VALIDITY**

6. The validity of the result of the Test shall be 3 years with effect from the date of announcement of the results or the attainment by the person concerned of the maximum age of recruitment as prescribed by Government from time to time whichever is earlier.

**WRITTEN EXAMINATION**

7. The Eligibility Test shall consist of a Written Examination in the subjects indicated below to be followed by the Personal Interview.

8. The Written Examination shall consist of 2 (two) papers as follows: -

|            |                                  |   |                    |
|------------|----------------------------------|---|--------------------|
| Paper I -  | English (50 marks)               | } | - 100 marks        |
|            | Language (50 marks)              |   |                    |
| Paper II - | Mathematics & Science (50 marks) |   | - 100 marks        |
|            | General Knowledge (50 marks)     |   |                    |
|            | <b>TOTAL</b>                     |   | <b>- 200 marks</b> |

The pass mark for each paper shall be 40%

9. The duration of the Written Examination shall be 3 (three) hours in each paper.

Paper I - 9.00 a.m. - 12.00 noon

Paper II - 1.00 p.m. - 4.00 p.m.

10. The Question Papers for the Written Examination shall be prepared by the Director, Educational Research and Training.
11. Invigilation shall be done by the S. Is. of Schools, Social Education Organizers and Lady Social Education Organizers. In addition, the D. I. of Schools shall also draft the services of Upper Primary School teachers in his area.
12. The Answer Scripts shall be evaluated by the Director of Educational Research and Training and his/her Officers.

**PERSONAL INTERVIEW**

13. Only those candidates who have secured the pass marks in both the papers shall be called for Personal Interview.
14. The date, time and venue of the Personal Interview shall be widely publicized through newspapers and other media in the concerned Sub-Division.
15. The full marks for the Personal Interview shall be 50 (fifty) and the distribution of the marks will be as follows:-

|       |   |   |                  |
|-------|---|---|------------------|
| (i)   | Academic Qualification  | - | 20 marks.        |
| (ii)  | Personality   | - | 10 marks.        |
| (iii) | Ability to express himself/herself                              | - | 10 marks.        |
| (iv)  | Suitability as a Teacher, which will include practical teaching | - | 10 marks.        |
|       | <b>TOTAL</b>  | - | <b>50 marks.</b> |

The pass marks shall be 20 marks out of 50 marks.

16. The various educational qualifications possessed by the candidates who have passed the Written Test shall be give due weightage as follows: -

|     |                             |              |            |
|-----|-----------------------------|--------------|------------|
| (a) | PU/HSSLC/Class XII passed - | 1st Division | - 5 marks. |
|     |                             | 2nd Division | - 3 marks. |
|     |                             | 3rd Division | - 1 marks. |
| (b) | Graduation -                | 1st Class    | - 5 marks. |
|     |                             | 2nd Class    | - 3 marks. |
|     |                             | Simple Pass  | - 1 marks. |
| (c) | Post Graduation-            | 1st Class    | - 5 marks. |
|     |                             | 2nd Class    | - 3 marks. |
|     |                             | Simple Pass  | - 1 marks. |
| (d) | DIET/BTC                    | 1st Class    | - 5 marks. |
|     |                             | 2nd Class    | - 3 marks. |

#### PERSONAL INTERVIEW BOARD

17. The Personal Interview shall be conducted by an Interview Board to be constituted and notified by the Government as follows: -
- Director, Elementary and Mass Education or representative from the Directorate of Elementary and Mass Education.
  - Inspector of Schools concerned.
  - Nominee of the Sub-Divisional Officer (Civil) concerned.
  - The Nodal Officer from the Directorate of Educational Research and Training in-charge of the concerned Sub-Division.

#### APPLICATION FORMS AND EXAMINATION FEE

18. The application forms shall be accompanied by the following:
- Examination Fee of Rs. 350/- per candidate.
  - 2 Passport size photographs duly attested by a Magistrate.
  - All certificates and mark sheets in support of educational qualification, age, Community/Tribe etc. duly attested by a Gazetted Officer.
19. The intending candidates may submit their application forms in the office of the Deputy Inspector of Schools concerned who will in turn forward all such applications to the Director, Educational Research and Training for necessary screening.
20. The list of eligible candidates will be displayed in the notice board of the offices of the D. I. of Schools, the Sub-Divisional Officer (Civil) and the Block Development Officer/s concerned.
21. For the information of all concerned, wide publicity will be given through newspapers and other media that the result of screening and the names of those eligible to appear in the Eligibility Test and the date, time and venue of the Written Examination may be seen in the notice boards of the offices mentioned at Para 20.

#### RESULT OF THE ELIGIBILITY TEST

22. A candidate who has passed the Personal Interview shall be declared to have passed the Eligibility Test.

23. The results of the Eligibility Test shall be given wide publicity by announcement through the media.

#### **CERTIFICATE OF ELIGIBILITY**

24. A certificate to the effect that the concerned candidate has qualified for appointment as Primary School teacher shall be issued to him under the signature of the Director, Educational Research and Training.

#### **FILLING UP OF VACANCIES**

25. The vacancy which may arise in any school by reason of creation of a new post or redeployment of a post or retirement or death of the incumbent teacher or for any other reason shall be informed by the D. I of Schools concerned to the Director, Elementary and Mass Education who will in turn inform the Government along with the number of sanctioned posts and the details of enrolment in the school and thereafter seek the approval of the Government to take steps to fill up the same through interview of candidates who have passed the Eligibility Test and those who have been exempted from passing the Eligibility Test as per Para 1 above.
26. On receipt of the Government approval, the DEME through the DI of Schools concerned, shall notify in the notice board of the said school and the office of the said DI of Schools, the availability of such vacancy.
27. Thereafter the Personal or Walk in Interview shall be held in the Sub-Divisional or Sub- Divisional (Sadar) Headquarter under whose jurisdiction the school concerned is located on a date and time and at a venue to be fixed by the DEME and notified and publicized through the DI of Schools concerned.
28. Interested and eligible candidates may bring their certificates and testimonials in support of their educational qualification, age, community, etc and appear at the interview;

Provided that the candidates should be within the following age limits as on the 1st January of the year on which the post is advertised :-

- (i) In the case of candidates who have been mentioned at sub-paragraphs (i) and (ii) of paragraph 1 of this notification, the candidate should not be less than 18 years of age and should not have crossed 27 years of age (relaxable upto 32 years in the case of SC/ST candidates) ;
- (ii) In the case of candidates mentioned at sub paragraph (iii) of paragraph 1 of this notification, the candidate should have first entered service (contractual or otherwise) within the age limit mentioned at sub-paragraph (i) of this paragraph;

#### **SELECTION COMMITTEE**

29. The Selection Committee shall consist of the following members:-

- |       |  |   |                  |
|-------|--|---|------------------|
| (i)   | SDO/EAC of the subdivision concerned   | - | Chairman         |
| (ii)  | Deputy DEME  | - | Member Secretary |
| (iii) | Headmaster/Assistant Headmaster of any Govt. UPS to be nominated by DEME                 | - | Member           |
| (iv)  | Head teacher of the Government LPS where the vacancy occurs                              | - | Member           |
| (v)   | Lecturer of a DIET located in the District concerned to be nominated by the Director ERT | - | Member           |

The office of the DI of Schools concerned shall render all necessary secretarial help and other assistance to the Selection Committee in the conduct of the interview.

30. The full marks for this personal interview shall be 50 (fifty) and the distribution of marks shall be as follows:-
- |      |                            |   |           |
|------|----------------------------|---|-----------|
| (i)  | Academic Qualification     | - | 10 marks. |
| (ii) | Professional Qualification | - | 10 marks. |

---

|       |                        |   |          |
|-------|------------------------|---|----------|
| (iii) | Suitability            | - | 10 marks |
| (iv)  | Experience             | - | 10 marks |
| (v)   | Micro-teaching ability | - | 10 marks |

The following weightage will be applicable:-

Under the "Academic Qualification" head

|      |                                |              |          |         |
|------|--------------------------------|--------------|----------|---------|
| (i)  | Degree level (45% +) and above | -            | 10 marks |         |
| (ii) | Class XII passed               | 1st Division | -        | 7 marks |
|      |                                | 2nd Division | -        | 5 marks |
|      |                                | 3rd Division | -        | 2 marks |

Under the "Professional Qualification" head

|       |                         |   |          |
|-------|-------------------------|---|----------|
| (iii) | SET qualified candidate | - | 10 marks |
| (iv)  | BTC/DIET passed         | - | 8 marks  |
| (v)   | B. Ed                   | - | 5 marks  |

Under the "Experience" head

|      |   |   |         |
|------|---|---|---------|
| (vi) | Contractual teachers (on account of experience) | - | 7 marks |
|------|---|---|---------|

**MERIT LIST**

31. After Personal Interview is conducted the list of recommended candidates in order of merit shall be prepared by the Selection Committee and the same shall be sent by the Director, Elementary & Mass Education to the Education Department for approval.

**APPOINTMENT**

32. The aforesaid approved merit list of recommended candidates shall be published by the Director, Elementary & Mass Education in the notice board of the office of the D. I. of Schools concerned.
33. The appointment shall be offered to the candidates strictly in the approved order of merit and no departure or variation therefrom shall be resorted to without fresh approval of the Director of Elementary and Mass Education for such departure or variation.
34. The appointment order shall be issued by the D. I. of Schools concerned.

**L. ROY,**

Commissioner & Secretary, Government of Meghalaya,  
Education Department.